



Comhairle Contae Chill Dara  
Áras Chill Dara  
Páirc Devoy  
An Nás  
Co Chill Dara

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Kildare County Council  
Áras Chill Dara  
Devoy Park  
Naas  
Co Kildare

## **Section 32 - Local Government Reform Act 2014**

### **PART 1 - RELEVANT PROPERTY DETAILS**

***'\*' denotes a mandatory field***

\* Valuation Office Property ID Number:

or

\* Rate Number(s): \*


\*Address of Property:


DED:

Townland:

Lot No:


### **PART 2 - NATURE OF TRANSACTION (please tick one of the boxes below)**

**Note:-** Parts 1,2,3,4 and 10 of the form to be completed in all cases  
Parts 5, 6, 7, 8, 9 to be completed based on the Nature of the Transaction

\* **Type:**

Sale:

☐

Please complete Parts 3, 4 and 5

Lease:

☐

Please complete Parts 3, 4 and 6

Sublet:

☐

Please complete Parts 3, 4 and 6

Licence:

☐

Please complete Parts 3, 4 and 6

Receivership:

☐

Please complete Parts 3, 4 and 7

Liquidation:

☐

Please complete Parts 3, 4 and 7

Other (Please State):

☐

Please complete Parts 3, 4 and 8 or 9

\* Date of Transaction:

			/				/				
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 (dd/mm/yyyy)

**If Lease/Sublet/Licence:**

\* Period from:

			/				/				
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 (dd/mm/yyyy)

\* Period To:

			/				/				
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 (dd/mm/yyyy)

**PART 3 - CURRENT OWNER DETAILS**

**(Prior to the date of transaction (Vendor/Lessor) and person submitting the notice of assignment)**

* Legal Name:	<input type="text"/>
* Trading Name:	<input type="text"/>
(If different from Legal Name)	
*Correspondence Address:	<input type="text"/>
(if different from address of property (Part1)	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
* PPSN or Tax Number:	<input type="text"/>
<b>or</b>	
* Company Registered No:	<input type="text"/>
* Telephone:	<input type="text"/>
* Mobile:	<input type="text"/>
* Email:	<input type="text"/>
* Contact Name:	<input type="text"/>
* Position:	<input type="text"/>

**PART 4 - CURRENT OCCUPIER'S DETAILS, ONLY IF DIFFERENT TO PART 3**

(Prior to the date of transaction)

\* Legal Name:

\* Trading Name:

(If different from Legal Name)

\* Correspondence Address:

(If different from address of property (Part1))

  
  
  


\*PPSN or Tax Number:

*or*

\* Company Registered No:

\* Telephone:

\* Mobile:

\* Email:

\* Contact Name:

\* Position:

\* Period of Occupation:

\* Date of Commencement

\* Date of Departure

 /  / 
 /  / 

\* Forwarding Address:

**PART 5 - NEW OWNER DETAILS (IF PROPERTY SOLD)**

**\* Type:**

(Tick appropriate Box)

Owner

☐

Occupier

☐

Both

☐

\* Legal Name:

\* Trading Name:

(If different from Legal Name)

Correspondence Address:

(If different from address of property (Part1))


\* PPSN or Tax Number:

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**Or**

\* Company Registered No:

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\* Telephone:

\* Mobile:

\* Email:

\* Contact Name:

\* Position:

**PART 6 - NEW OCCUPIER DETAILS**

* Legal Name:	<input type="text"/>
* Trading Name:	<input type="text"/>
(If different from Legal Name)	
* Correspondence Address:	<input type="text"/>
(If different from address of property (Part1))	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
* PPSN or Tax Number:	<input type="text"/>
<b>or</b>	
* Company Registered No:	<input type="text"/>
* Telephone:	<input type="text"/>
* Mobile:	<input type="text"/>
* Email:	<input type="text"/>
* Date of Lease:	<input type="text"/> / <input type="text"/> / <input type="text"/> <input type="text"/> dd/mm/yyyy
* Contact Name:	<input type="text"/>
* Position:	<input type="text"/>

**PART 7 -RECEIVER/LIQUIDATOR DETAILS**

\* Legal Name:

\*Trading Name:

(If different from Legal Name)

( Correspondence Address:

\* Telephone:

\* Mobile:

\* Email:

\* Date of Appointment:  /  /  dd/mm/yyyy

\* Contact Name:

\* Position:

**PART 8 - PREMISES BECOME VACANT**

\* Date Occupier left Premises:  /  /  dd/mm/yyyy

\* Premises being advertised for Lease / Let:  Y/N

**or**

\* Other:  (Supporting documentation to be attached)

\* Auctioneer / Letting Agent:

\* Planned Date of Completion: 

		/			/				
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 dd/mm/yyyy

## PART 10 - DECLARATION

**Date:**                      /                      /                      dd/mm/yyyy

Kildare County Council  
Water and Rates Section  
Áras Chill Dara  
Devoy Park  
Naas,  
Co Kildare