

**FORM OF APPLICATION FOR A DISABILITY ACCESS CERTIFICATE**

**Building Control Acts 1990 and 2007**

**Application for a Disability Access Certificate**

**Building Control Authority:**

\_\_\_\_\_

**OFFICIAL USE**

Date Received \_\_\_\_\_

Register Ref. \_\_\_\_\_

Entered on \_\_\_\_\_

Entered by \_\_\_\_\_

Fee Received \_\_\_\_\_

Application is hereby made under Part III B of the Building Control Regulations 1997 to 2009 for a Disability Access Certificate in respect of the works or building to which the accompanying plans, calculations and specifications apply.

1.

APPLICANT: **Owner / Leaseholder** (delete as appropriate)

FULL NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

TELEPHONE NO.: \_\_\_\_\_ DATE: \_\_\_\_\_

**Owner of works or building** (if different to above):

FULL NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2.

Name and address of person/s or firm/s to whom notifications should be forwarded (Owner/Leaseholder or Designer/Developer/Builder):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Name and address of person/s or firm/s responsible for preparation of accompanying plans, calculations and Specifications:

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4. Address (or other necessary identification) of the proposed works or building to which the application relates:

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5. Classification of works or building:

|                              |            |           |
|------------------------------|------------|-----------|
| Construction of new building | <u>YES</u> | <u>NO</u> |
| Material alteration          | <u>YES</u> | <u>NO</u> |
| Material change of use       | <u>YES</u> | <u>NO</u> |
| Extension to a building      | <u>YES</u> | <u>NO</u> |

Brief description of building:

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6. Use of proposed works or building:

- (a) Existing use (where a change is proposed) \_\_\_\_\_
- (b) New use \_\_\_\_\_

7. Has planning permission been applied for and granted for works or building ?:

- (a) Date permission was granted \_\_\_\_\_
- (b) Planning Permission No. \_\_\_\_\_

8.

In the case of

(a) Works involving the construction of a building, or a building the material use of which is being changed –

Site area \_\_\_\_\_ (sq. metres)

Number of basement storeys \_\_\_\_\_

Number of storeys above ground level \_\_\_\_\_

Height of top floor above ground level \_\_\_\_\_ (metres)

Floor area of building \_\_\_\_\_ (sq. metres)

Total area of ground floor \_\_\_\_\_ (sq. metres)

(b) Works involving an extension or the material alteration of a building:

Floor area of building extension \_\_\_\_\_ (sq. metres)

Floor area of material alteration \_\_\_\_\_ (sq. metres)

9. Amount of Fee (accompanying this application) € \_\_\_\_\_

**This Application Form is to be accompanied by a complete & certified set of drawings for the works or building.**